



INFORMATION TECHNOLOGY

CLIENT SERVICES - MOBILE COMMUNICATION RESOURCES

The request should be printed out, completed and submitted to Information Technology Mobile Communications Resources Room 9254 Kendall Campus. Please contact us at 70189 for additional questions.

Date Requested:

Requestor Information

Last Name:

First Name:

Job Title:

MDID:

Department:

Contact Extension:

Requestor Extension:

Requestors Email:

Campus Location:

Type of Mobile Device Requested

Required Information

Please describe the need for a wireless PC card. Provide details on how the card will be used to benefit your work and department. **(This statement is mandatory)**

Employee Requesting Wireless PC card

I certify the above to be an accurate reflection of my business needs. I have read Miami Dade College's Cellular Phone Policy 7915 and agree to comply with its requirements.

_____ Date
Requestor's Signature

Department Head & Campus President Authorization Statement

I approve the above request for a wireless PC card. The statement above accurately reflects the requestor's business needs.

_____ Date
Campus President or VP Signature

_____ Date
IT Vice Provost Signature

NOTE: All Cellular requests must be approved by the College Provost for Operations

_____ Date
College Provost Signature

IT Departmental Use Only

Mobile Provider:

Device Type Info:

Device #:

Please print and forward to Information Technology Vice Provost for review and approval at Kendal Campus 9153